# **Scholarship Funds**

Invest in the lives of our Future Leaders



Scholarship funds support student education and impact our future leaders. Give the gift of education and Impact Today and Transform Tomorrow!

### **How Does it Work?**

- You make a gift to the community foundation to establish your fund.
- You select the criteria for the scholarship.
- We work with a school or selection committee to determine a scholarship recipient that matches your criteria.
  - Minimum to Establish Fund:
    - Designated: \$10,000; Traditional: \$100,000
  - **Spendable:** 4.5% based on a 16-quarter rolling average of the fund balance
  - Administrative Fee:
    - Designated: 1%; Traditional: 1.5%
      - Both based on a daily average of the fund balance

## Consider a Scholarship Fund if You:

- Wish to impact the lives of students by investing in their future education
- Are a former educator that wants to continue supporting educational needs through a permanent fund
- Want to honor or memorialize a loved one with an annual scholarship in their name
- Want to support a specific field of study, educational institution, academic or extracurricular achievement, or any variety of educational endeavors important to you
- Want to be involved in your philanthropy by creating eligibility and selection criteria for recipients.

Questions? Call us to learn more about setting up a fund at the community foundation!



## Frequently Asked Questions: Scholarship Funds

#### Is there a minimum to start the fund?

A fund can be established with any size gift, but it must reach the minimum required fund balance before any scholarships can be made from the fund. You have five years to reach the required minimum.

#### How is the administrative fee charged?

An annual administrative fee is charged to the fund based on the current fee schedule. This fee is charged at the beginning of the new fiscal year (July 1) and will show up on your September quarterly statement.

#### What size of scholarship can be made from my fund?

The size of scholarship from your fund is restricted to the current spending policy, with a minimum \$250 scholarship. Funds must be invested at the Foundation for at least 4-quarters before a scholarship is awarded unless a pass-through gift is set up for the first year.

#### How are scholarship recipients determined?

A selection committee selects scholarship recipients based on the criteria you set in your fund agreement. Scholarship recipients may not be a related party of the donor or anyone serving on the selection committee.

#### What if there is not a qualified applicant?

If there are no qualified applicants, the amount available to award for scholarships will go back into your fund to be reinvested. Amounts cannot be held over for the following year's award.

#### When are scholarships distributed from my fund?

Traditional scholarship funds are distributed in June and in January for any second semester scholarships. Designated scholarship fund are distributed based on the third-party organization's scholarship timeline.

#### What happens if the school that's included as part of my scholarship criteria closes?

In your fund agreement, you have the option to direct the funds to an alternate school or organization in the event the school closes. If no alternate school is listed, or if the alternate school no longer exists, the Foundation's board of directors will redirect the funds to a similar school that honors your original intent.

#### How can I check my fund activity?

You can check your fund activity anytime through our online donor portal. Our office also sends out quarterly fund statements outlining the fund balance, available to spend, market activity, scholarships, and donations.

### How are my funds invested?

Your funds are invested for long-term growth through a balanced portfolio consisting of 75% equities and 25% fixed income and cash. The foundation's finance committee oversees the investments and uses a passive approach by using low-cost Vanguard index funds. See chart below to see how your fund can grow!

You may also choose to invest your funds in one of our socially responsible investment (SRI) pool(s) or continue to use your own outside fund manager. If you choose to use your own fund manager, there is a minimum fund balance requirement.



#### Today.

You decide to make a permanent gift of **\$10,000**.



#### After 15 years...

Your gift has grown to \$15,000 and given \$10,000 to charity.



#### After 25 years..

Your gift has grown to **\$18,600** and given **\$19,000** to charity.



#### After 50 years...

Your gift has grown to **\$51,000** and given **\$35,000** to charity.

## Scholarship Fund Options: Designated vs. Traditional

We offer two different scholarship fund options for donors to support student education based on their interest and budget. Designated Scholarship Funds partner with schools and other nonprofits to facilitate the process, whereas the Community Foundation manages the process, start to finish, for Traditional Scholarship Funds.

	Designated	Traditional
Fund Minimum	<ul><li>\$10,000</li><li>5-years to reach minimum</li></ul>	<ul><li>\$100,000</li><li>5-years to reach minimum</li></ul>
Administrative Fee	<ul> <li>1% based on a daily average of the fund balance, charged at beginning of new fiscal year (July 1)</li> </ul>	<ul> <li>1.5% based daily average of the fund balance, charged at beginning of new fiscal year (July 1)</li> </ul>
Scholarship Administration	<ul> <li>A third-party organization (ex: school or church) administers the application and award process on behalf of the Community Foundation</li> </ul>	Community Foundation administers the application and award process, and works with a selection committee to determine scholarship recipients
Scholarship Distribution	<ul> <li>Funds are distributed to the third- party organization based on their scholarship timeline</li> </ul>	<ul> <li>Funds are distributed in June to the student's post-secondary school of choice, and deposited into the student's financial aid account.</li> <li>Second semester scholarships are distributed in January</li> </ul>
Scholarship Amount and Renewable Option	<ul><li>Minimum Award Amount: \$250</li><li>May have multiple recipients</li><li>Typically not renewable</li></ul>	<ul><li>Minimum Award Amount: \$250</li><li>May have multiple recipients</li><li>May be renewable</li></ul>
Donor Involvement	<ul> <li>Works with community foundation to determine scholarship criteria</li> <li>Third-party organization notifies donor about scholarship recipient</li> <li>Donor works with third-party organization on any additional level of involvement</li> </ul>	<ul> <li>Works with community foundation to determine scholarship criteria</li> <li>May serve on the selection committee</li> <li>Community Foundation provides donor with a student profile of the scholarship recipient and student thank you notes</li> <li>Donors are invited to a special scholarship banquet to meet the scholarship recipient.</li> </ul>

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